

DG Common Space Guidance for Phase 1

Overall:

Common areas in the DG and associated spaces are of particular concern to the PIs, Staff, and our interactions with other elements of UF Health including patients. Of particular concern is consistent use of PPE by UF employees.

We propose consistent use of required PPE for DG PIs and staff and will include cloth face covering/surgical mask (new or decontaminated with UF Health approved 99% germicidal detergent or using uv light).

Office and lab doors will be closed at all times. The exceptions will be the access door at DG-C13 (i.e., door closest to Martinez and Culp laboratory space), and the entrance door to DG-38, the mailboxes/printer room. These will be open during regular working hours (9:00 am-5:00 pm). DG PIs and staff will disinfect doorknobs to their individual spaces with disinfectant wipes regularly particularly when entering and exiting these spaces.

Access to DG space by delivery people will require use of PPE including cloth face covering/surgical mask and gloves.

Common/Shared DG Controlled Spaces

Need for use of DG Common Space by other groups should be organized ahead of time with Frank Gibson (fgibson@dental.ufl.edu). Autoclave will have additional points of contact once we enter Phase 1. Organize with respective Faculty for access to individual PI's labs/equipment.

DG-2 Equipment Room with -80 °C Freezers

Only one person in at a time. Sign on a string inside door window to flip to indicate occupied or free. Just flip it around. Sign will be constructed with a surfacing that can be disinfected with Clorox or Lysol wipes or 70% EtOH solution. Email all on DG if you expect to use the room for more than 15 min in order to schedule a blackout time. Must wear cloth face covering or surgical mask upon entering. Door handle will be decontaminated on entry and on egress.

DG-31 Autoclave Room

Must wear mask when signing up and using. Have a simple sign on a string to flip to indicate occupied or not. Sign will be constructed with a surfacing that can be disinfected with Clorox or Lysol wipes or 70% EtOH solution. Door handle will be decontaminated on entry and on egress. The signup pen will be decontaminated after each use. To minimize traffic of non-DG people to the ground floor, non-DG persons requesting use of the autoclave are to contact via a group email the people below asking for assistance in signing up for a time slot. The person arranging the time slot is to reply to the requestor and to cc all others listed below with the time slot provided. This approach is to help prevent confusion with multiple people trying to fulfill a time slot request.

- Frank Gibson (fgibson@dental.ufl.edu)

- Fernanda Rocha (fgodoyrocha@dental.ufl.edu)
- William Hull (wil.hull@ufl.edu)
- Alex Schultz (alexsss2@ufl.edu)
- Madeline Dupuis (madeline.dupuis@slu.edu)

DG-35B Cold Room (Entrance is through DG-35 and DG-35A of Culp Lab)

Must be wearing mask. Must knock on door to DG-35 and wait for a response from any worker inside. If no response you can enter, but once just inside room call out to make sure no one else is there. You must go directly to the cold room without touching any surfaces within DG-35 and DG-35A, then directly leave following the same route. All door handles will be decontaminated on entry and on egress.

DG-30 Ice Machine Access (Currently within Martinez Lab; To be moved to DG-2)

Must be wearing mask. Must knock on door to DG-30 and wait for a response from any worker inside who may not have mask on. Once masked, entrance will be allowed. If no response you can enter, but once just inside room call out to make sure no one else is there. You must go directly to the ice machine, collect the ice, decontaminate the scoop, and leave. All door handles will be decontaminated on entry and on egress.

Packages:

Lab doors will be closed at all times. If package arrives it is placed inside the lab and immediately sprayed with 10% bleach and allowed to set for an hour before handling. Packages requiring special storage (refrigeration/-20 °C/-80 °C) will be sprayed as above, and handled by an individual with PPE including cloth face covering/surgical mask, and lab coat. On placement of package in appropriate holding place, the package will be re-treated with 10% bleach and allowed to sit for 1h before handling.

DG/Dental Tower/Associated Space (Not DG Controlled)

Entry into Dental Space via Approved Access Points (Communicore, etc.)

It is strongly encouraged that DG PIs and research staff wear cloth face covering/surgical mask while transitioning between UF Health buildings during access and egress from DG space. After entering the building rub your hands with sanitizer located near the vending machine area before getting to the elevators or stairs. Please repeat before exiting the Dental Tower building.

Bathrooms

Masks are mandatory. Only one person at a time. Sign posted outside indicating proper procedures. It is suggested to have a bathroom dedicated to staff only and another to the public.

Stairwell

TBD; Folks must wear cloth face covering/surgical mask.