

D5 Floor GUIDELINES (Stage 2)

PI Responsible: José Lemos

jlemos@dental.ufl.edu

Cell: (585)200-4733

D5 PERSONNEL WORK SCHEDULE

Blue team: Mon/Tues/Wed

Orange Team: Thurs/Fri/Sat

GENERAL GUIDELINES

1. A cloth face covering/surgical mask (new or decontaminated with UF Health approved 99% germicidal detergent or using UV light) must be worn in all common areas including hallways, stairwell, elevators, shared equipment rooms and bathrooms. Specific laboratories may require higher levels of protection, based on planned activities, laboratory configuration, and/or biosafety level requirements. Masks/face coverings are not required in non-public areas, such as in an isolated setting of a personal office or at your desk, as long as you are not interacting with others and can maintain safe social distancing (staying at least 6 ft apart).
2. Room occupancy during Stage 1 is 2 person per 250 sf ft or 1 person per room.
3. Do not gather in the hallways or labs. Always wear a mask in common areas or when with someone else in the same room.
4. Maintain social distance of at least 6 ft. at all times.
5. Office doors must be kept closed. Door handle to labs and individual spaces should be disinfected regularly by lab personnel, particularly when entering and exiting these spaces.
6. Lab doors may be kept opened but a face mask must be worn if there is more than one person in the room.
7. As per UF guidelines, delivery people will be required use of PPE including cloth face covering/surgical mask and gloves. Notify your Supervisor if you notice anyone walking in the hallways without a mask.
8. Access to individual labs by non-lab members at any given time will have to be coordinated with PI or lab personnel.

Common/Shared D5 Controlled Spaces

During Stage 2, use of D5 Common Space by groups on different floors must be coordinated in advance with Tridib Ganguly (tganguly@dental.ufl.edu, Mon/Tues/Wed), José Lemos (jlemos@dental.ufl.edu, Mon/Tues/Wed) or Jessica Kajfasz (jkajfasz@dental.ufl.edu) (Thurs/Fri/Sat). These include the use of dark room (D5-35), shared equipment rooms (D5-10 and D5-38), and cold rooms. There will be a sign at the door or by the wall indicating if room is vacant or occupied.

D5-10: Gel doc system, Nanodrop, Real Time PCR cyler*, Synergy H1*, Synergy 2*

D5-35: Ultracentrifuge floor unit* and Ultracentrifuge bench top unit*

D5-38: Bioscreen A* and Bioscreen B*

D5-32: Bioscreen C (coordinate use directly with jkaifasz@dental.ufl.edu, after hours use only).

D5 autoclave

Go to [https://docs.google.com/spreadsheets/d/1PX4YK5bX-t da-Pt7m-dH4UmaGXHnvjE90SFOrD-tw/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1PX4YK5bX-t-da-Pt7m-dH4UmaGXHnvjE90SFOrD-tw/edit?usp=sharing) to log date, time and equipment used in shared rooms.

* Access Outlook calendar to reserve these equipment. Contact Jkifasz@dental.ufl.edu to be added to receive access to calendar.

1. D5-10, D5-35 and D5-38 use. Only one person at a time. Must wear cloth face covering or surgical mask and fresh pair of gloves at all times. Switch sign on door/wall to indicate occupied – switch back to “vacant” when finished. Door handle and occupied/vacant switch should be decontaminated on entry and on egress. Use Clorox/ Lysol wipes, 70% EtOH solution or any other acceptable surface decontaminant to clean all surfaces. Switch door/wall sign to indicate occupied and switch back to “vacant” when finished.
2. Disinfect equipment before and after each use. This includes all touchable surfaces. Pay special attention to shared equipment, doorknobs, keyboards and other common touchpoints. Use Clorox/ Lysol wipes, 70% EtOH solution or any other acceptable surface decontaminant to clean all surfaces. Wear gloves when cleaning.
3. D5-10, D5-32, D5-35 and D5-38 doors will be kept open from 8 am to 6 pm. Notify ddorman@dental.ufl.edu if you need keys to access these rooms after hours.

Ice machine

If you need to access the ice machine in the Burne lab area, plan to do so early in the morning (no later than 8:30 am). Decontaminate the scoop. If you can't come early or need more ice during the day, call the Burne lab (352-273-8848) to let them know you are coming for ice.

Autoclave

Autoclave access by groups from other floors has to be coordinated ahead of time with Brinta Chakraborty (bchakraborty@dental.ufl.edu, M/T/W) or Chris Browngardt (cbrowngardt@dental.ufl.edu, T/F/S). Must be wearing mask and gloves when operating.

Packages

If package arrives it is placed inside the lab and immediately sprayed with 10% bleach and allowed to sit for few hours before handling. Packages requiring special storage (refrigeration/-20 °C/-80 °C) will be sprayed as above, and handled by an individual with PPE including cloth face covering/surgical mask, new or freshly decontaminated gloves, and lab coat.

Bathrooms

Only one person at a time. Must wear face mask upon entering. Switch sign on door to indicate occupied – switch back sign to “vacant” when finished. Door handle and occupied/vacant switch should be decontaminated on entry and on egress.