Guidelines for use of the PRICE Research Lab Space

The guidelines below are proposed for infection control and safety of research subjects, patients and UFCD personnel during COVID-19 pandemic. All guidelines are subject to change according to updates on the UF/UFCD research and clinical protocols.

Phone screening:

Contact research subjects and/or patients by phone prior to scheduling each study visit/appointment and ask:

- Have you had any of the following symptoms within the past 14 days: cough, shortness of breath, unexplained fever (≥100.4º F), chills, repeated shaking with chills, muscle pain, headache, sore throat and/or new loss of taste or smell within the prior two weeks?
- Have you had close contact with an individual diagnosed with COVID-19 or with symptoms?
- Have you tested positive for COVID-19?
- Have you been tested for COVID-19 and are awaiting results?
- Have you travelled outside of the USA in the last 14 days?
- Have you travelled within the USA by air, bus or train within the past 14 days?
- Have you travelled to the New York, New Jersey, Connecticut or Louisiana in the past 14 days?

The current UF/UFCD protocol will be followed as appropriate if subject/patient answers “yes” to any of the above questions.

Altered scheduling to include:

- Expanded time blocks.
- Staggered subject/patient arrivals.
- Limit number of individuals and nonessential personnel.
- Limited to no use of waiting room. Subject/patient should be instructed to wait in car or outside the building until called or texted to enter the building, and to not arrive early for appointment.
- Inform subject/patient that an ambassador will meet them at the west entrance for pre-screening (same questions listed under phone screening), masking (if not wearing one) and recording of temperatures before directing them to the lab space. The current UF/UFCD protocol will be followed if subject/patient answers “yes” to any screening questions or has temperature ≥100.4º F.

Potential NEW Research Subjects and Patients Forms (if approved by UF Health and UFCD):

- COVID-19 Pandemic Patient Disclosures of Symptoms
- COVID-19 Pandemic Notice and Acknowledge of Risk Forms
- COVID-19 Pandemic Contact Tracing Form

Entering the lab spaces:

- Everyone entering the lab space should wear a CDC compliant face covering mask or other UFCD-supplied mask. A mask is not required for children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.
- Masks are not required in office spaces when occupied by only one individual.
- Delivery personnel require the use of masks and gloves.

- Maintain at least 6 feet distance from others unless otherwise instructed by research staff and when performing clinical procedures.

Cleaning and disinfecting:

- Surfaces must be cleaned and disinfected using EPA-approved products at least once daily. Frequently touched surfaces must be cleaned and disinfected after each use. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, and sinks. Gloves should be used when cleaning.
- Tablets, iPads, laptops, and pens used by research subjects/patients (while consenting or filling out forms) should be cleaned and disinfected before and after each use.
- Clinical equipment must be cleaned and disinfected using EPA-approved products before and after each subject/patient appointment.
- Reduce clutter so that working areas can be disinfected regularly.

Packages

- As packages arrive, they should be immediately sprayed with 10% bleach and allowed to set for 1h before handling. Packages requiring special storage (-20°C/-80°C) must be sprayed as above and handled by an individual with PPE. On placement of package in appropriate holding place, the package must be re-treated with 10% bleach and allowed to sit for 1h before handling.

Personal Protective Equipment (PPE) use for Non-Clinical Procedures

- Research personnel should wear surgical masks and gloves when interacting with research subjects/patients in addition to maintaining social distancing.

Personal Protective Equipment (PPE) use for Clinical Procedures

- PI's, investigators, and personnel must take the infection control training required by UFCD Clinical Administration.
- Practice hand hygiene before and after all subject/patient contact, contact with potentially infectious material, and before putting on and after removing PPE.
- For clinical procedures generating none or minimal aerosols, PPE for clinical personnel will include regular surgical masks and gloves.

Common/shared spaces controlled by PRICE

- Need for use of PRICE common space by other groups should be scheduled and organized ahead of time with Maria Aguirre (MAguirre@dental.ufl.edu).
- Wall and door posts will indicate the maximum allowable occupancy for personal offices, shared offices, waiting room, and conference room that still allows for adequate physical distancing.
- Offices, clinics, and lab doors must be closed at all times. The exception will be the entrance hallway door for D2-C41. This door will be open during regular working hours (8:00 am - 5:00 pm). Everyone must wear regular surgical masks and practice social distancing in this common area.

Waiting room

- Minimize the use of the waiting room.
- If the waiting room has to be used, arrange seating so that physical distancing can be maintained, and seats should not face each other.

D2-143 Phlebotomy Room with -80°C Freezer

- Only one person is permitted in the room at a time unless taking blood on a patient.
- PRICE staff must wear surgical masks, safety goggles, and new gloves upon entering. Patients must wear a surgical mask.
- Door handle of the freezer must be disinfected before and after opening.
- Clean and disinfect all hard surfaces, including phlebotomy chair and centrifuge.
- Use of phlebotomy room must be scheduled in advance per the guidelines listed above. Need for use of phlebotomy room by other groups should be scheduled and organized ahead of time with Jessie Somerville (jsomerville@dental.ufl.edu)

D2-9

- Only one person is permitted in the room at a time.
- All electronics must be wiped down after each use. This includes but is not limited to: computer monitors, keyboards, mouse, phones, etc.
- All door handles must be wiped down upon entering/leaving.

D2-146

- Only one person is permitted in the room at a time.
- All electronics and supplies must be wiped down after each use. This includes but is not limited to: computer monitors, keyboards, mouse, phones, pens, markers, etc.
- All door handles must be wiped down upon entering/leaving.

D2-144 and D2-142

- Only one person is permitted in the room at a time unless consenting patients.
- PRICE staff must wear surgical masks and new gloves upon entering. Patients must wear a surgical mask.
- All door handles must be wiped down upon entering/leaving.
- All electronics and supplies must be wiped down after each use. This includes but is not limited to: computer monitors, keyboards, mouse, pens, markers, etc.
- Clean and disinfect all surfaces, including chairs, desks, countertops, and study equipment.

D2-141

- Use of common area microwave is permitted. Microwave must be wiped down after each use, including the interior and exterior.

- Use of refrigerator for personal items should be limited.

Common/shared spaces NOT controlled by PRICE

Restrooms

The current UF Health/UFCD protocol will be followed as appropriate.